

Please complete all requested information on this form.

**Please note that the name provided will be used on the Diploma awarded on completion of the programme.*

Mr	Ms	Mrs	Other		
First Name*				Last Name	
Nationality				Date of Birth (DD/MM/YYYY)	
Correspondence Address Line 1					
Correspondence Address Line 2					
		Town	County	Country	
Email					
Telephone	International Code	Area Code	Number		
Organisation			Job Title		
Organisation Address Line 1					
Organisation Address Line 2					
		Town	County	Country	
Send Invoice to	Student	Employer	Purchase Order Number		
Address for Invoice					
Signature of Applicant				Date	
Name of Authorising Officer				Date	
FOR OFFICE USE ONLY		Student Number: _____			

Venue: This course will be held at the Institute of Public Administration in Dublin and regionally subject to demand.

Workshop Dates: (Dublin)
Unit D1: 28 September 2017
Unit D2: 2 November 2017
Unit D3: 7 December 2017

Programme Fee:
The fee for the CIPD Foundation Diploma in HR Practice is €950 per person. Fee includes attendance at workshops; all IPA course materials including unit workbooks and access to online resources; tutor support & refreshments at workshops. Where 3 or more participants from the same organisation enrol on and complete the programme, a 10% discount will apply.

Individual CIPD membership renewal fees are separate from the programme fee.

Please send your completed form to the IPA Central Bookings Office by no later than Friday, 1 September 2017.

Please note that places are limited on this programme and early booking is advised to secure a place.

Please return your completed form to:

Central Bookings Office
Institute of Public Administration, 57-61 Lansdowne Road, Dublin D04 TC62
Tel: 01 240 3666 | Fax: 01 668 9135 | Email: training@ipa.ie | www.ipa.ie