

CERTIFICATE IN AUDIT SKILLS



APPLICATION FORM

Mr Ms Mrs First Name*

Surname

**Please note that the name provided will be used on the certificate awarded on completion of the programme.*

Organisation

Position

Address for correspondence

Telephone

Mobile

Email

Fax

Send invoice to

Invoice Address

Purchase Order Number (if applicable)

Signature of Applicant

Date

Signature of Authorising Officer

Date

2 Certificate in Audit Skills (CAS) programmes will be offered in 2017. Please indicate your course choice by ticking the relevant box:

CAS 1/17 **CAS 2/17**
(Please see reverse for 2017 dates)

A reduced price is available to those who have previously attended the IPA Introduction to Internal Audit. Please see reverse for details. To avail of the reduced price, please indicate below the month and year that you attended the Introduction to Internal Audit course at the IPA.

I attended the Introduction to Internal Audit course: dd/mm/yyyy _____

Please indicate if you will be attending Day One of the CAS by ticking as appropriate. Yes No

The IPA would like to contact you from time to time with details of future relevant events such as seminars and conferences. Please tick this box if you do not wish to receive these updates.

Applications for each programme will close two weeks before the course commencement date. Please send your completed application form to the following address before the relevant closing date.

Central Bookings Office, Institute of Public Administration

57-61 Lansdowne Road, Dublin 4, Ireland

Tel: (01) 240 3666 **Fax:** (01) 668 9135 **E-mail:** training@ipa.ie **Web:** www.ipa.ie

CERTIFICATE IN AUDIT SKILLS 2017

COURSE DATES

CAS 1/17

28 - 30 March 2017
25 - 27 April 2017
23 - 25 May 2017
20 - 22 June 2017

CAS 2/17

26-28 September 2017
24-26 October 2017
21-23 November 2017
11-13 December 2017*

** Change of Date from previously advertised 12-14 December 2017.*

VENUE

Institute of Public Administration, 57-61 Lansdowne Road, Dublin D04 TC62

LECTURE TEAM

Noreen Fahy, Course Director and Senior Finance Specialist, Institute of Public Administration

Gerard Doherty, ERDF Audit Unit, Department of Public Expenditure and Reform

Aidan Horan, Director Training & Development, Institute of Public Administration

Sara I. James, Founder of "Getting Words to Work", Member Scottish Committee IIA

Derek Anderson, Chartered Institute of Public Finance and Accountancy (CIPFA) Northern Ireland

Geraldine Smith, Assistant National Director of Internal Audit – Operations, Health Service Executive (HSE)

COST

€5,250 per participant

Reduced Price for participants of the IPA Introduction to Internal Audit

€4,800 per participant

This reduced price is available to participants who have attended the IPA Introduction to Internal Audit course in the twelve months preceding the Certificate in Audit Skills. There is a necessary overlap between some of the content from the Introduction course and Day One of the Certificate. Attendance at Day One only of the Certificate in Audit Skills is optional for previous participants of the Introduction to Internal Audit course.

To avail of the reduced price, please indicate on the previous page the month and year that you attended the Introduction to Internal Audit course at the IPA and whether you will be attending Day One of the Certificate in Audit Skills.

CANCELLATION POLICY

Please note, that in the event of a cancellation less than seven days before the commencement of this course, a 15% cancellation fee will be charged.

COURSE BOOKINGS

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