



**GDPR**

# GDPR: A Project Management Approach

12 Stage Plan for Implementing a GDPR Project

*This two-day course is designed for all Data Protection Officers and those charged with the responsibility of implementing GDPR in their organisation. The course is led by an experienced Project Manager and Certified DPO, who brings to bear both a wealth of experience in project management coupled with an understanding of the specific needs of GDPR.*

## COURSE CONTENT:

This course will address the following:

- GDPR Overview: principles, rights and legal obligations of GDPR.
- A 12 Stage Plan for successfully implementing GDPR.
- Assessing and managing GDPR Risk.
- The GDPR Risk Universe: what it is and how to use it.
- How to plan and manage your project: the five phases of project management.
- Templates, checklists and sample plans for a GDPR project.

## LEARNING OUTCOMES:

Upon successful completion of this course, participants will:

- Understand the principles of project management.
- Be able to establish and plan a GDPR project.
- Know how to conduct a GDPR risk assessment.
- Be able to plan a data inventory and gap analysis.
- Understand how to implement change in GDPR data processing procedures.

## WHO SHOULD ATTEND?

This course will be of benefit to Data Protection Officers, Managers or Directors who are responsible for the GDPR initiative and project implementation within their organisation. **It is assumed that all attendees will have a working knowledge of GDPR and Data Protection.**

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## Course Dates & Booking



## COURSE DATES:

7-8 March 2019 | 1-2 April 2019 | 6-7 June 2019 | 4-5 July 2019 | 8-9 August 2019

\*Numbers on this course will be limited to 16 participants so early booking is encouraged to secure a place.

## COURSE LEADER:



The course is delivered by Ian Patton, IPA Associate Training Specialist. Ian is a qualified and highly experienced project manager and trainer and he is also a certified DPO. Ian has worked within the Irish Public Sector, the Banking Sector and Private Sector in Ireland, Europe, Scandinavia, the Americas and Africa. A member of the Association for Project Management with a Master's degree in Project Management, he now brings this level of experience to bear in his project management training courses.

### Venue

This course will take place at the Institute of Public Administration  
57-61 Lansdowne Road, Ballsbridge, Dublin D04 TC62. *(next to Lansdowne Road DART Station)*

### Programme Fee

The cost of this course is €810 for corporate Members of the IPA and €900 for others. This fee includes course materials, lunch / refreshments each day.

### Cancellation Policy

Please note, that in the event of a cancellation less than 48 working hours before the commencement of a course, a 15% cancellation fee will be charged. Cancellation fee will also apply to non arrivals on the day.

### Further Information | Bookings

For further information or to book a place, please contact the Central Bookings Office (details below) or [Book Online Here](#).

### Central Bookings Office

Training and Development Division  
Institute of Public Administration  
57-61 Lansdowne Road, Ballsbridge Dublin D04 TC 62  
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