



THE COURSE CONCENTRATES ON THE FOLLOWING AREAS:

- » Preparing a Social Media Strategy and Content Plan for an Organisation.
- » Developing Content for Social Media.
- >> Developing a Social Media Policy.
- >> Improving the Management and Resourcing of Social Media.

WHO SHOULD ATTEND?*

- » Managers and Directors at middle and senior levels who are responsible for social media programmes and initiatives within their organisation.
- >> Staff at all levels responsible for social media management.
- >> Communications and IT Staff, Managers and Directors.

WORKSHOP CONTENT:

Social

- » Introduction to Social Media Key Trends
- » Social Media Review and Benchmarking
- » Best Practice Social Media Use in the Public Sector
- » Preparing a Social Media Strategy and Content Plan
- » Practical Social Media Skills in Key Social Media Platforms
- » Planning for Social Media and Content Development
- » Effective Management and Resourcing of Social Media
- » Social Media Policy and Risk Mitigation
- » Reporting Success: Measurement and Evaluation



and trainer.

Paul has successfully delivered social media training courses for a range of Irish Public Sector organisations including state agencies and local government.

media and digital marketing practitioner

inkedin

Photos

http://www.linkedin.com/in/paulmcgarrity





- *Participants are requested to bring their own wifi enabled laptop or device on the day as the course will feature practical exercises that require the use of the internet. Free wifi is available in the IPA Training and Education Centre.
- ** Every attendee will receive a copy of a Social Media Guide and Strategy Workbook. Specifically produced for staff in the public sector, the workbook sets out the main elements that need to be included in a social media strategy including audience development, content for social media and advice on selecting the right social media channels for your organisation.



VENUE

This course will take place at the Institute of Public Administration, 57-61 Lansdowne Road, Dublin D04 TC62.

COURSE COST

The cost of this two-day course is €810 for corporate members of the IPA, €900 for others. Fee includes course material, lunch and refreshments each day

Cancellation Policy

Please note, that in the event of a cancellation less than 48 working hours before the commencement of a course, a 15% cancellation fee will be charged. Cancellation fee will also apply to non arrivals on the day.



TO BOOKONLINE: CLICKHERE







To book your place on this two-day course please apply online via the IPA website <u>www.ipa.ie</u> or contact the Central Bookings Office (details below) for a booking form.

Numbers on this course will be limited to 15 participants so early booking is encouraged to secure a place. All bookings must be received in writing to the address below or online.

> CENTRAL BOOKINGS OFFICE INSTITUTE OF PUBLIC ADMINISTRATION

57-61 LANSDOWNE ROAD, DUBLIN D04 TC62

TEL: (01) 240 3666 | FAX: (01) 668 9135 EMAIL: TRAINING@IPA.IE | WEB: WWW.IPA.IE

BOOK ONLINE HERE