

## Terms & Conditions as at 04/07/2019

Title	<b>Specialist – HRM</b>
Grade	Grade 3
Appointment type	This position will be filled on a full time permanent, contract or secondment basis – 37 hours per week
Reporting to	Senior HRM Specialist, HRM Training & Consultancy Unit, Training Division
Line Manager's title	Senior HRM Specialist, HRM Training & Consultancy Unit, Training Division
Weekly hours	37 hours per week.
Evening work	Yes - please contact Director of HR for further details
Weekend work	Yes - please contact Director of HR for further details
Flexi time	Yes
Parking	Available on site on a first come first served basis
Salary range	€54,989 - €79,841 (12 points) + 2LSIs €82,331 and €84,823 as at 01.04.2019
Salary on appointment	In line with Circulars relating to salary on appointment and salary on promotion
Annual leave	29 days per annum rising to 30 days after 5 years
Sick Pay Scheme	IPA Sick Pay Scheme in operation in line with Public Sector bodies
Probation	Probation period will apply
Pension	Access to the IPA Superannuation (Consolidation) Scheme 2010 or to the Single Public Service Pension Scheme (SPSPS) as appropriate