



Terms & Conditions as at 31/07/2020

Title	Assistant Specialist - Governance
Grade	Grade 4
Appointment type	Fixed two year contract
Reporting to	Senior Governance Specialist, Training, Development and Consultancy Services
Weekly hours	37 hours per week with some early and late hours required from time to time
Evening work	Yes, as required. Contact recruit@ipa.ie for further details
Weekend work	Yes, as required. Contact recruit@ipa for further details
Parking	Available on site on a first come first served basis
Salary range	€34,863 - €53,7612,251 (14 points as of salary scale 1.9.2019)
Salary on appointment	In line with Government Circulars relating to salary on appointment and salary on promotion
Annual leave	27 days per annum
Sick Pay Scheme	IPA Sick Pay Scheme in operation in line with Public Sector bodies
Probation	Probation period will apply
Pension	Access to the IPA Superannuation (Consolidation) Scheme 2010 or to the Single Public Service Pension Scheme (SPSPS) as appropriate